

NORTH YORKSHIRE COUNCIL
Register of Employee Interests - form

On appointment to the Council, employees who manage a budget are required to declare any personal interests that may conflict with the interest of the Council, or adversely affect the performance of their duties. Such disclosure protects employees from accusations of impropriety. This declaration will be held by the Council on MyView.

Your declaration is not open to the public to see but will be reviewed with you by your line manager as part of your annual appraisal. Your declaration may be reviewed by key officers of the Council, by the Council's auditors and by the Ombudsman and the Standards Board should there be any concerns regarding a conflict of interest.

All employees are encouraged to discuss conflicts of interest with their line manager and to jointly identify interests that should be declared.

You are required to update your declaration within 28 days of becoming aware of any change to your private interests.

Failure to declare a relevant interest or change in your private interests can lead to disciplinary action being taken against you.

Name:	Employee Reference No:	Directorate/Group:
Business Unit:	Job Title:	

Type of Interest	Details (see guidance note and exemplar completed form)
1. Employment	
2. Membership of another local authority	
3. Other public bodies	
4. Land	
5. Membership of local companies	
6. Contracts	
7. Outside bodies	
8. Trades unions and professional associations	
9. Lobbying organisations	
10. Charities	
11. Other interests	

Please delete as appropriate:

- I have no interests which I am required by the Code of Conduct to declare on this form
- I have interests and I have set these out above.

I have read the Employees Code of Conduct and understand that I must declare relevant interests.

Name

Date